

Minutes of the Meeting
(12th Internal Quality Assurance Cell (IQAC) Meeting)

Meeting Title: Meeting of IQAC members and Invitees.

Date: 04-11-2025

Time: 11:15 AM

Venue: Board Room, IU Raipur, Zoom Call (Hybrid)

Attendees:

Composition of IQAC Cell as per the latest NAAC guidelines

IQAC CORE TEAM

- | | |
|--|-------------------------------------|
| 1. Prof. (Dr.) S D Pandey, Vice-Chancellor | Chairman |
| 2. Dr. Piyush Thakur | IQAC, Coordinator, Member Secretary |

SPECIAL INVITEE

- | | |
|---|----------------------------------|
| 1. Dr. Latha Pillai | Group Advisor NAAC |
| 2. Dr. T. S. R. K Rao
Dean-Accreditations
IFHE, Hyderabad | Member IQAC Cell From Management |

IQAC Internal Members

S. No	Name of the Member	Department
1	Dr Archi Dubey	Head, FMS
2	Dr Animesh Sharma	Head, FOET
3	Dr Pyali Chatterjee	Head, FOL
4	Dr S S Dubey	Head, FOS
5	Dr Jaya Singh	Head, FOAH
6	Dr Shiv Narayan Singh	Head, FOE
7	Dr W Ramana Rao	Head, FOC

NAAC Attribute In-Charges

1. Dr Palak Keshwani- Attribute-1
2. Mr. Sashank Sekhar Dayal- Attribute 2
3. Dr Ambarish Ghosh- Attribute 3
4. Dr P. D. Sharma- Attribute 4
5. Dr Ruchi Gupta—Attribute-5
6. Dr Abha Shukla- Attribute 6
7. Dr Ritu Benjamin- Attribute 7
8. Dr Shweta Dewangan-Attribute 8
9. Dr Pratik Kumar Jagtap- Attribute 9

Absentees: Nil

Agenda:

- Discussion and approval of Minutes of the 11th Meeting of IQAC Cell, The ICFAI University, Raipur.
- Formulate a strategic roadmap focusing on improvement, and quality practices with aspects of current status as we calculated as per old benchmark on 11th August 2025.
- Evaluate the status of each transformative NAAC attribute to measure institutional compliance levels.
- Discuss progress made in achieving quality benchmarks related to teaching, research, and institutional governance.
- Analyze the University's Strengths, Weaknesses, Opportunities, and Challenges to identify areas for strategic enhancement.

Minutes of the Meeting

Welcome Note:

The Chairperson Hon VC Prof (Dr.) S D Pandey welcomed all members and appreciated the consistent efforts of the IQAC team in sustaining quality benchmarks. The agenda items were then taken up for discussion.

1. Action Taken Report

Dr. Piyush Thakur, IQAC Coordinator, presented the Action Taken Report (ATR) of the 11th IQAC Meeting. The members Prof T V Rao and Dr Latha Pillai reviewed the report and noted satisfactory progress on the points discussed previously.

2. Course Attainment Matrix (CO–PO Mapping)

Dr. Latha Pillai suggested preparing the Course Attainment Matrix (CO–PO Mapping) for the last three academic years (2023–2026) to align with the Outcome-Based Education (OBE) framework.

3. Use of Rubrics for Evaluation

In response to a query raised by Hon'ble Vice-Chancellor Sir, Prof. T. V. Rao suggested that the *Rubrics Method* may be adopted separately for old and new courses to maintain assessment consistency.

4. NAAC/IQAC Workshop Collaboration

Prof. Rao suggested that ICFAI University, Raipur may contact **Prof. Sindhuja Menon (IFHE Hyderabad)** to organize workshops related to NAAC and IQAC for capacity building and quality enhancement.

5. NEP Compliance – Faculty of Law

Dr. Pillai emphasized that the Faculty of Law should adhere to **Bar Council of India (BCI)** guidelines to align its curriculum and structure with the National Education Policy (NEP) directives.

6. Strengthening MoUs

Dr. Pillai further suggested that MoUs should extend beyond webinars to include tangible collaborations such as **NGO partnerships, community engagement projects, and industry linkages**.

7. NAAC Criteria-wise Assessment

Dr. Piyush Thakur presented the **NAAC Criteria-wise Assessment and Grade Point Calculation** conducted internally till **11th August 2025** as per the old NAAC framework.

8. Research and Publication Collaboration

Prof. Rao proposed initiating **joint collaborations with IFHE Hyderabad** to encourage publication in **Scopus and ABDC-indexed in in-house journals** published by the ICFAI Group, thereby improving institutional research and innovation scores.

9. Focus on Research Grants

Dr. Pillai highlighted that **research funding** should be a focus area and encouraged faculty to collaborate with **industries and corporates**. She informed that the **Government of India has allocated ₹1 lakh crore** to promote private research bodies, which can benefit universities not yet under **12(B) or 2(f)** status.

10. Promotion of Research Culture

Dr. Pillai appreciated the initiative and publication targets set by **Hon'ble Vice-Chancellor Prof. S. D. Pandey**, emphasizing the need to promote a **research-oriented ecosystem and culture** within the university.

11. Emerging Policy on Research Universities

Dr. Pillai informed the members that under the upcoming UGC reforms, **research universities will be separated from teaching universities**, and the proposal is under consideration by the **Ministry of Higher Education**.

12. Faculty-wise Scopus and Publication Data

Dr. Pillai suggested preparing **faculty-wise Scopus publication counts** and maintaining a **monthly update report**.

Prof. Rao added that **faculty-wise breakup of Scopus, WoS, and UGC-CARE publications** should also be compiled for internal evaluation.

13. Attribute-Wise Progress Reports

Attribute-wise presentations were made as follows:

Attribute	Presenter	Suggestions/Comments
Attribute 1	Dr. Palak Keshwani	Dr. Pillai advised including specific facts and figures in the presentation.
Attribute 2	Mr. Shashank Dayal	Dr. Pillai suggested displaying specific admission and enrollment data. Hon'ble VC clarified the same and advised submission of a one-page admission report with improvement strategies.
Attribute 3	Dr. Ambarish Ghosh	Presentation noted.
Attribute 4	Dr. P. D. Sharma	Presentation noted.
Attribute 5	Dr. Ruchi Gupta	Presentation noted.
Attribute 6	Dr. Abha Shukla	Presentation noted.
Attribute 7	Dr. Ritu Benjamin	Dr. Pillai remarked that the Institutional Development Plan (IDP) should be periodically revised and approved by the BOM .
Attribute 8	Dr. Shweta Dewangan	Presentation noted.
Attribute 9	Dr. Pratik Jagtap	Prof. Rao suggested preparing a detailed scholarship proposal for ICFAI University Raipur research scholars, based on other ICFAI universities, with proper justification.

Other Items Discussed with Permission of Chair:

14. NIRF Ranking Initiative

On a query raised by Hon'ble VC Sir, Dr. Pillai advised that while NIRF is a broad initiative, the **Faculty of Law** could be taken as a **pilot department** to target NIRF ranking first.

15. Focus on NAAC Core Areas

Dr. Pillai emphasized that **Teaching, Research, and Service (Outreach & Extension Activities)** should be key focus areas to strengthen NAAC performance.

16. Placement and Branding

Both Dr. Pillai and Prof. Rao highlighted the need to enhance **university branding, visibility, and placement outcomes** through strategic engagement with industries and alumni.

Meeting Adjournment

The meeting concluded with a vote of thanks at **12:46 PM**, with appreciation from the Chairperson for the active participation of all members.

Action Points Summary

Action Item	Responsible Person(s)	Timeline
Preparation of Course Attainment Matrix (CO-PO Mapping) 2023–2026	IQAC Coordinator & Academic Heads	Till next quarter of IQAC meeting
Adoption of Rubrics Method for Assessment	Examination Committee	Till next quarter of IQAC meeting
Coordination with Prof. Sindhuja Menon for IQAC Workshop	IQAC Core Committee	Till next quarter of IQAC meeting
BCI Compliance for Faculty of Law	Dean, Faculty of Law	Till next quarter of IQAC meeting
Expansion of MoUs beyond Webinars	MoU & Outreach Committee	Till next quarter of IQAC meeting
Faculty-wise Scopus/WoS/UGC-CARE Data Compilation	Research Cell	Till next quarter of IQAC meeting
Internal NAAC Assessment and Reporting	IQAC Core Team	Till next quarter of IQAC meeting
Collaboration with IFHE for Publications	Research Cell & Faculty Members	Till next quarter of IQAC meeting

Research Grant and Industry Collaboration	Research and Innovation Cell	Till next quarter of IQAC meeting
Preparation of Scholarship Proposal	Dr. Pratik Jagtap	Till next quarter of IQAC meeting
Preparation of IDP for BOM Approval	Academic Council	Till next quarter of IQAC meeting
NIRF Initiative – Faculty of Law	Dean, Faculty of Law	Till next quarter of IQAC meeting

List of Attendees		
Name	Dept	Signature
Dr Piyush Thakur	FOS	
Dr Archi Dubey	FMS	
Dr Animesh Sharma	FOET	
Dr Pyali Chatterjee	FOL	
Dr S S Dubey	FOS	
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Prof. (Dr.) S D Pandey
Vice-Chancellor

